



**DIVISION OF LONG TERM CARE**

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Jim Doyle  
Governor

Karen E. Timberlake  
Secretary

**State of Wisconsin**  
Department of Health and Family Services

July 10, 2008

Mr. John McMahon, Family Care Development Director  
Northwest Family Care  
110 Timberlane Road  
Spooner, WI 54801-9687

Dear Mr. McMahon:

This letter is notification that the Department of Health and Family Services (DHFS) intends to contract with the Northwest Family Care, contingent upon successful completion of the certification process to offer Family Care in Ashland, Barron, Bayfield, Burnett, Douglas, Iron, Polk, Price, Rusk, Sawyer and Washburn Counties. The certification process will evaluate your organization's readiness to meet all Family Care contract requirements in a cost-effective manner.

The Department received only your proposal in response to its RFP. On the technical requirements, your organization received 2,305 points out of a possible 2,670 points. For the financial requirements, you received 207 points out of a possible 330 points. If you would like more information about the scoring of your proposal, you may contact Patricia McCollum at [mccolpa@dhfs.state.wi.us](mailto:mccolpa@dhfs.state.wi.us) or (608) 266-5449.

A certification manager will be contacting you soon to schedule a certification kick-off meeting.

This letter is notice of intent to award a contract and does not constitute a contractual commitment. No expenditures may be incurred or authorized under this notice of intent until a contract is mutually agreed upon and signed by all parties.

Sincerely,

A handwritten signature in cursive script that reads "Sinikka Santala".

Sinikka Santala  
Administrator

cc: Karen Timberlake, Secretary  
Judith Frye, Director of the Office of Family Care Expansion  
Susan McKercher, Procurement Manager.